

MEETING AGENDA
IRON WORK FARM IN ACTON, INC.
December 11, 2007 7:00 Social, 7:30 Meeting

- Approval of previous meeting minutes - Anne
- Treasurer's report - Michaela
- Report for Beer Sale - Michaela
- Executive Committee reorganization - Anne
- Planning maintenance and improvements
 - Jones Tavern half-bath, hook up to sewer
 - Better curtains, light control
 - Fire alarm system for Jones Tavern
 - Office organization, files, kitchen stuff, tools, computer stuff, when?
- Tavern Room restoration strategy – possible improvements for cold water bath, lights, shades, and process of restoration of burned sections. Brainstorm. Restoration process – grants (Middlesex Bank?), process, where applied
- Repairs for Faulkner House – how is that squirrel? Prepare for Apartment renovation – architects Larry & Greta? Meeting with Brownie to get her opinions.
- Maintenance log books – format additions, review of 40 years of minutes
- Use website interactively – could we have an intranet for document storage? Blog, – maybe?
- Sales items: production, inventory, storage, marketing
- Replication of Board Members – reach out and grab someone!
- Look for volunteers to help with your jobs – See attached list

Next meeting January 8, 2008 – Location?

Adjourn

